



Committee: Public Events and Celebrations  
Date: Tuesday, October 13, 2015  
Time: 7:00 PM  
Location: Tewksbury Police Department

*Approved by committee on 11/17/15*

Members & Staff present: Cheryl Gay (Chairperson), Moira Gray, Elaine Krauss (Clerk), David Gay, MaryJo Melloni, Erin Kniff (Vice Chairperson), Susan Boucher, Julie Bonavita, Teresa Nugent and Denise Frost

Members not present: none

The meeting was called to order at 7:05 PM

1. Approval of Minutes

- Meeting minutes from 9-28-15 were approved by committee

2. Holiday Celebration & Christmas Tree Lighting Event

a. Date: Friday, December 4th, 6:00 pm

b. Location: Old Town Hall

c. Flyer:

- Moira G. is currently developing. Presented proto flyer to committee

d. Entertainment

- Reading of Twas the Night Before Christmas – TMHS would like to have a staged performance and reading (drama club) - per Teresa N.
- TMHS band will perform a couple of holiday songs to transition to the tree lighting
- Unfortunately David Wade cannot be at the event. (Susan B. will reach out again as his cousin ;-)

c. Activities:

- Fire barrels w/ marshmallow roasting, Santa, Mrs. Claus, maybe a zombie elf
- Moira G's husband is a member of the Masons in Tewksbury. They would like to pass out balloons and hot chocolate
- Dance Expressions Olaf, Grinch, Elsa
- Cheryl G. Connect with Tewksbury Congregational Church (TCC) to coordinate Tree Lighting with the TCC Pie Social and also to inquire if the TMHS can perform at the church

-We will need: a microphone and podium set-up, a schedule of events for the evening

Other:

The BOS meet on November 3, 2015. The committee will try to get on calendar to promote the event.

**Upcoming Meeting Schedule**

Next meeting: Tuesday, October 27th

Time: 7:00

Place: Tewksbury Police Department

Meeting adjourned @ 7:37 PM

List of Documents and Other Exhibits used at Meeting:

Documents and Other Exhibits used at meeting will be available for review at:

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*(Office)*